



Glyndon United Methodist School

4713 BUTLER ROAD, P.O. BOX 84, GLYNDON, MD 21071 ~ 410-833-2033 ~ glyndonumschool@gmail.com ~ glyndonumschool.org

2022-2023 REGISTRATION FORM

Child's Name: _____ BOY GIRL
(first) (middle) (last)

Child is called: _____ Birth Date: _____

Address: _____
(Street) (City) (State) (Zip Code)

Parent's Name: _____ Lives with Child? YES NO
(name) (relationship)

Cell #: (_____) _____ Home #: (_____) _____

Email _____

Parent's Name: _____ Lives with Child? YES NO
(name) (relationship)

Cell #: (_____) _____ Home #: (_____) _____

Email _____

Are you interested in a role in our Co-op Inspired Parent Organization?* Yes No

*Co-op roles are limited in space, given on a first come first served basis. If a role is available, you will then receive a \$25 per month discount for tuition.

Does your child have any allergies, asthma, or other medical conditions? Yes _____ No

Choose a Class:

Class	Tuition
Twos- Tuesdays and Fridays - 9:00-11:30am	<input type="checkbox"/> \$195
Threes- 2 days: Mondays and Wednesdays - 9:00-12:00pm	<input type="checkbox"/> \$195
Threes- 3 days: Mondays, Wednesday, Thursdays- 9:00-12:00pm	<input type="checkbox"/> \$270
Fours- 3 days: Tuesdays - Thursdays - 9:00-1:00pm	<input type="checkbox"/> \$280
Fours- 4 days: Tuesdays - Fridays - 9:00-1:00pm	<input type="checkbox"/> \$365

Annual Registration Fee ----- + \$50

Total Due: _____

Optional: Racial/ethnic background _____ Home language: _____

Does your child have an IFSP or IEP? YES NO

I have read the Registration and Enrollment Policies for Glyndon United Methodist School. I understand that a spot for my child will be held upon returning this registration form plus payment. I understand that to be fully enrolled into our school, all paperwork must be turned in. In order for a spot to be held for my child, I must pay the last month's tuition plus the registration fee, Remaining tuition payments shall be paid at the first of each month.

Parent/Guardian Signature: _____ Date: _____

How to return registration

Mail to: Glyndon United Methodist School, Attn: GUMS Director, P.O. Box 84, Glyndon, MD 21071

-or-

Email the director at glyndonumschool@gmail.com to arrange a drop off time.

Registration and Enrollment period

When we have received both the registration payment and registration form, your child has a spot in our program. A child is not fully enrolled into our school, until we have all completed child care forms. No child may come to school without all required forms completed. Parent and child must participate in a (teacher designated) meet and greet prior to beginning the school year. We do not accept the religious exemption line for vaccinations. Additionally, families are expected to read and sign the parent handbook, prior to starting school. We will continue to enroll new students until the class is full or until February 1, 2023.

Tuition payments

Yearly tuition is broken up into 9 installments. As a deposit, the last month's tuition payment is paid at registration and the remaining 8 payments are paid on the first of each month from September 1 through April 1.

Classroom definitions and student birthday cut-offs

Each of our classes is designed specifically for the development of the children's age. Our "4s' Class" is designed for children preparing to enter kindergarten in the fall of 2023. Children are expected to be potty trained in our 4s' and 3s' Classes (including no pull-ups). Our "2s' Class" is designed for our youngest children and do not need to be potty trained, though some students will be.

While we embrace and work with each individual child, we ask that children have turned the corresponding age prior to September 1, 2022. In efforts to reflect BCPS guidelines as well as be flexible with families, we may accept children who have birthdays between September 2 through October 14 into the older age class. In order to be considered for the older age class, families must register that child into the younger class. A family interested in our 2s program through this exception may not start school until the child has turned 2, and a written request from the family is required. In all cases, if there is space, families will be notified on September 1, 2022. If the family chooses to enroll in the older class, the remaining registration payment will be due by the first day of school. Each class will accept no more than 2 children through this exception. Decisions will be made on a first-come basis.

Inclusion Statement

We welcome all children and are committed to providing developmentally appropriate early learning and development experiences that support the full access and participation of each and every child. We believe that each child is unique and work in partnership with families and other professionals involved with the child to provide the support every child needs to reach their full potential. If your child has a documented IFSP or IEP, we request that you share this with us. However, it is not required. The teachers work with the family and early intervention or special education service providers to support child and family outcomes.

Refunds and Withdrawal Policy

If you decided to withdraw your child, the registration fee is nonrefundable. The tuition deposit for May will be refunded at 100% with a written request by August 1, 2022. After August 1, no refund will be made.

If you decide to withdraw your child after school begins, you must give a thirty-day written and signed notice. You will not receive any refunds on payments already made.

Waitlists

We enroll children on a first come first serve basis. When a classroom becomes full, children may be placed on a waitlist. Parents should fill out a registration form (without payment) and hand it directly to the school registrar in the church office. The registrar will give you a signed copy with date and time. If a spot opens up, the families will be informed immediately and will have until the next business day to pay the deposit. If payment is not received, the opportunity is forfeited to the next child on the waitlist.

Co-op Inspired Parent Organization

If you would like to sign up to be a part of our parent group, to receive a small discount in tuition, please indicate so on your registration form. There is a limited number of spots in the parent group, and space is given on a first-come, first-serve basis. Families should expect to put in a few hours a month in assisting our school while participating in the parent organization. Along with your co-op role, each co-op family will participate in a monthly cleaning of preschool toys. If parents do not fulfill their duties, they will be expected to pay the full tuition at the discretion of the director.